



June 22, 2022

**To: Coaches and Team Managers  
2022 BCLA Minor Provincials Female Box Lacrosse Championships**

**From: Jodi Kent, BCLA Female Provincial Host Convener - Coquitlam Lacrosse**

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The Coquitlam Minor Lacrosse Association is proud to be hosting the 2022 BCLA Female Box Lacrosse Provincial Championships. In anticipation of your team earning their right to participate in this year's Provincials, the following is some information you will require.

If you have any questions or concerns, please do not hesitate to contact Jodi directly.

**Host Convener:** Jodi Kent (604) 910-6627 or E-Mail: [jodiwidmerkent@gmail.com](mailto:jodiwidmerkent@gmail.com)

**BCLA Minor Provincial Director:** Pam Mason (604) 551-3577 cell or [pmasonlacrosse@gmail.com](mailto:pmasonlacrosse@gmail.com)

You can also look for information on the BCLA Website – [www.bclacrosse.com](http://www.bclacrosse.com) under **BOX> LACROSSE> MINOR BOX> PROVINCIALS**. Direct link is <http://bclacrosse.com/provincials.php>

**Attached to this e-mail, please find the following (also available on the BCLA Website):**

- Team Verification Form (please bring **COMPLETED** to the Coaches Meeting)
- Warrior Fair Play Award Form (please bring **COMPLETED** to the Coaches Meeting)
- Provincial Directive
- Template Game Schedule – The teams will be allocated once play-downs are complete.

**Venues:** We have two venues for this year's event, 3 playing surfaces. Both venues are walking distance from each other. The main venue is listed first:

**Poirier Sports and Leisure Complex – Arena 1 and Arena 2**

633 Poirier Street  
Coquitlam, BC V3J 6A9  
PH: 604-927-6027

**Porier Forum**

618 Poirier Street  
Coquitlam, BC V3J 6A9  
Across Street from sport and leisure complex, corner of Poirier Street and Winslow Avenue

**Please note:** Pets are not allowed inside the facilities and the use of air (or electric) horns is prohibited inside the facilities.

**Accommodations:** If you do not have your accommodation plans in place, please see the BCLA website under the provincials tab for a list of accommodations in both locations. Alternatively, there are a number of hotels conveniently located near the arenas:

Executive Plaza Hotel  
405 North Road  
Coquitlam V3K 3V9  
604-936-9399

PoCo Inn & Suites  
1545 Lougheed Hwy  
Port Coquitlam V3B 1A5  
604-941-6216

Inn at The Quay Hotel  
900 Quayside Dr.  
New Westminster V3M 6C9  
604-520-1776

**Rosters:** We request that you send your roster with jersey numbers in an electronic format to [jodiwidmerkent@gmail.com](mailto:jodiwidmerkent@gmail.com) to assist with the completion of game sheets.

**Time/Score Keepers:** For each of your round robin games, the team slotted as the **Home Team** will be responsible for providing a timekeeper and teams slotted as **Away Team** will be responsible for providing a scorekeeper. The Team Officials (Managers or Coaches) are asked to have the names of their applicable volunteer ready at each game check-in.

**Game Schedule:** The tournament schedule is attached. As teams qualify, the updated schedule, with actual team names will be posted on the BCLA Website. Visit [www.bclacrosse.com](http://www.bclacrosse.com) under **BOX LACROSSE> MINOR BOX>PROVINCIALS**.

**Dressing Rooms:** Rooms will be assigned and posted on the reader boards in the Poirier Sports and Leisure Complex lobby. Car keys of the Manager or Coach verifying the game sheet must be left at the Tournament headquarters to obtain the key for the assigned dressing room. Dressing rooms should be vacated within 30 minutes of the end of each game to allow time for the following team to prepare for their game. Please check-in no earlier than 45 minutes prior game time. Any damage incurred to rooms will be charged back to the Team's Home Association who was deemed to have damaged the facility. It is the responsibility of each team to monitor their players while in the dressing room and at the Provincials. Rooms are to be left clean and locked prior to leaving. Your keys will be returned once the room has been checked for cleanliness and damage.

**Coaches/Managers Meeting - MANDATORY:**

**Wednesday, July 13 2022 at 6:30pm** – Poirier Sports and Leisure Complex – Room 2 upstairs, past the Curlers lounge. 633 Poirier Street, Coquitlam, BC V3J 6A9, PH: 604-927-6027

The Coaches and Managers Meeting is **mandatory** for all coaches participating in the Provincials. As you check in, each team will be asked for a local or cell phone number where you can be reached if necessary. Please have the number ready on your arrival.

**PLEASE BRING WITH YOU to the Coaches Meeting:**

- Completed **Team Verification Form** and game sheets as proof for call ups
- Completed **Warrior Fair Play Award – Player Form**

The **Team Verification Form** is attached and is available in an interactive PDF format on the BCLA website under **BOX LACROSSE> FORMS> MINOR BOX LACROSSE> PROVINCIAL INFO**. Please follow the instructions on the link and bring the completed form to the Coaches Meeting. Call-ups must be included on this form and you must provide proof that the player has played the required four (4) qualifying games by providing official score sheets. This form will also need to have your Captain (1) and Assistants (2) listed.

The **Warrior Fair Play Award – Player Form** is attached. Please bring the completed form to the coaches meeting.

### **Important Information for Coaches:**

- Please familiarize yourself with the 2022 Minor Box Provincial Directive (attached).
- Please remember that it is the coach's responsibility to bring score sheets for any players you are playing up.
- If bringing an alternate goaltender, coaches must obtain written permission from the BCLA Minor Box Provincial Director and receive clarification of the alternate goaltenders' playing eligibility. This must be done prior to the Provincial Championships.
- The coaching staff has been verified as per your Provincial Declaration Form. If you are making changes from that for the Provincials, please inform Dave Showers, BCLA Technical Director at [dave@bclacrosse.com](mailto:dave@bclacrosse.com) or (604) 421-9755 extension 1, as soon as possible so that we can verify with the Coaching Certification Database.
- It is recommended that you hold your own Team Meeting after this Coaches Meeting and prior to your first game to advise your Team and Team Parents of the necessary and important information they will need to know.

**Medal Presentations:** Medals will be presented after each of the final games on **Sunday, July 17**. There will be no closing ceremony.

### **Reminders:**

- Coaches have the responsibility to ensure the safety of their players.
- Please remember to bring water bottles to be used during your games. Arenas can get very warm on the floor for players during the month of July. **Remember that due to safety, water bottles must not be shared.**
- Teams are to supply a Timekeeper or Scorekeeper for each of the round robin games played.
- You are responsible for the behaviour of your fans. Should there be a problem in the stands, games will be halted until the offender(s) leave the arena. Please refer to the BCLA Operating Policy at [www.bclacrosse.com](http://www.bclacrosse.com) for the BCLA Code of Conduct, Harassment Policy, Gender Equity Policy and the Fair Play Code for Coaches, Parents and Athletes as well as the BCLA Social Media Policy.
- A template schedule is attached. An updated schedule with the actual names of the teams will be posted on the BCLA Website when the play-downs are finished.
- Air Horns are not permitted in any of the arenas. Other noisemakers are welcome if they do not interfere with the Shot Clock, Time Clock or the officials whistle. Noisemakers interfering with the play will be confiscated.

### **Parking:**

Parking at **Poirier Sports and Leisure Complex** can be an issue with many events happening at the community facilities throughout the weekend. Below, please find maps outlining the arena's layout, additional parking can be found at Centennial High School across the street. Please share this with your team families. Although the parking is free, please obey all parking signs. No overnight parking! Bus parking must be in the back of the Complex.

*Good luck to all teams and we look forward to seeing you at the  
2022 BCLA Female Lacrosse Provincial Championship Tournament!*





